

# Course Overview

## EVERYTHING DiSC WORKPLACE<sup>®</sup> CERTIFICATION

Everything DiSC Workplace<sup>®</sup> Certification is designed to increase confidence and expertise in delivering the Everything DiSC Workplace program. The course uses a blended-learning approach spanning three weeks involving:

- **Self-directed online learning:** Modularized, engaging activities that allow you to absorb knowledge at your own pace; online activities must be completed before their corresponding live virtual classroom session.
- **Live virtual classroom sessions:** Three 90-minute instructor-led online sessions involving small and large group activities.
- **Project Team Plan:** Ongoing assignment that promotes application of the learning to a real or potential workshop, followed by a group presentation in the third live session.

## COURSE LEARNING OBJECTIVES

Learners will demonstrate:

1. Expertise in the Everything DiSC<sup>®</sup> model, theory, and research
2. Confidence and competence in facilitating Everything DiSC Workplace through skill practice via live virtual classroom sessions and field assignments
3. Ability to customize the Workplace program to meet the needs of an individual, team, or organization

## GETTING STARTED—ONLINE TRAINING CENTER

On the day the course opens, you will receive your Everything DiSC Training Center login. You have seven days to complete pre-work before the first live virtual classroom.

## EARN A CREDENTIAL

Upon successful completion of all self-directed activities, attending all live sessions, and passing the final exam, learners will earn the credential of a *Certified Everything DiSC Workplace<sup>®</sup> Facilitator*.

## SHRM RECERTIFICATION PROVIDER

If you hold a credential as a SHRM Certified Professional or Senior Certified Professional, Everything DiSC Workplace Certification will award you 15 Professional Development Credits toward your SHRM certification renewal.

## CONTACT YOUR INSTRUCTOR

Please contact [education@everythingdisc.com](mailto:education@everythingdisc.com) if you have any questions regarding the Certification course.

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# Course Overview

The table below details the course structure over three weeks. Please note that online activities must be completed before their corresponding live virtual classroom session.

| <b>WEEK 1:</b><br><b>EVERYTHING DiSC<sup>®</sup> CORE AND EVERYTHING DiSC WORKPLACE<sup>®</sup> FOR FACILITATORS</b>   | <b>WEEK 2:</b><br><b>THE WORKSHOP &amp; KEEPING DiSC<sup>®</sup> ALIVE</b>   | <b>WEEK 3:</b><br><b>PROJECT PRESENTATIONS</b>   |
|--|--|--|
| Self-directed online learning only<br>(5-6 hours)<br>Plus virtual session  | Self-directed learning<br>(2-3 hours)<br>Plus virtual session  | Self-directed learning<br>(2-3 hours)<br>Plus virtual session  |
| <p><b>Everything DiSC Core</b> activities will educate and build learners' competency in:</p> <ul style="list-style-type: none"> <li>• The Everything DiSC Workplace assessment (learners will complete the assessment and receive their Profile)</li> <li>• Everything DiSC theory, model, and research</li> <li>• Everything DiSC support materials (Supplement for Facilitators, Group Culture, Facilitator, Team View, and Comparison Reports)</li> <li>• The Everything DiSC Family of Profiles</li> </ul> <p><b>Workplace for Facilitator</b> activities strengthen learners' confidence in:</p> <ul style="list-style-type: none"> <li>• Facilitating and debriefing the Everything DiSC Workplace Profile and Supplement for Facilitator Report</li> <li>• Applying best practices how to interpret and speak to challenging DiSC<sup>®</sup> results and scenarios</li> <li>• Managing workshops by learning from experienced Everything DiSC facilitators who provide insights and considerations</li> </ul> | <p><b>The Workshop &amp; Keeping DiSC Alive</b> activities deepen awareness around:</p> <ul style="list-style-type: none"> <li>• Understanding how DiSC style impacts the way facilitators connect to learners</li> <li>• Facilitator skill practice in exploring the different DiSC Styles and using DiSC to build more effective relationships</li> <li>• Understanding the Everything DiSC Application Suite and Everything DiSC on Catalyst</li> </ul> | <p><b>Project Presentation</b> activities prepare learners for the project presentation. Learners will create a 15-minute presentation regarding their project team that includes:</p> <ul style="list-style-type: none"> <li>• A comprehensive needs assessment</li> <li>• An 'outside the box' activity</li> <li>• An action plan to keep DiSC alive</li> <li>• A suggested workshop evaluation</li> </ul> |
| <p><b>Live Session 1:</b><br/>90-minute instructor-led virtual session</p> <p><b>Breakout Room:</b><br/>Supplement for Facilitator Case Study</p>  | <p><b>Live Session 2:</b><br/>90-minute instructor-led virtual session</p> <p><b>Breakout Rooms:</b><br/>Facilitating DiSC</p>   | <p><b>Live Session 3:</b><br/>90-minute instructor-led virtual session</p> <p><b>Breakout Room:</b><br/>Project Presentation</p> <p><b>Exam opens after live session</b></p>   |

## ONGOING SUPPORT

You will continue to have access to the course as a resource. For ongoing guidance about Everything DiSC, please contact Partner Care.

*Content is subject to change without notice.*

Wiley is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP<sup>®</sup> or SHRM-SCP<sup>®</sup>.

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